



## Village of Arlington Heights

33 South Arlington Heights Road  
Arlington Heights, Illinois 60005-1499  
(847) 368-5000  
Website: [www.vah.com](http://www.vah.com)

### **PROCEDURE FOR SCOUTS PARTICIPATING IN THE PLEDGE OF ALLEGIANCE AT VILLAGE BOARD MEETINGS**

1. Scouts should arrive at the Village of Arlington Heights Senior Center at 7:30 PM, approximately a half-hour before the Village Board Meeting begins. The Village Board meeting begins at 8:00 PM.
2. The Village Clerk will have the Scouts fill out a sheet with their name and address. The name and address should be written clearly. The Mayor reads everyone's name at the Board Meeting, therefore, the name should be written clearly so that the Mayor will be able to read the name.
3. The Scouts should practice before the Board Meeting.
4. The Scouts should not begin the Pledge of Allegiance until the Mayor has introduced them to the Audience.
5. The Scouts should take the flags from the front of the room and bring them to the back of the room and begin their practice. The Scouts will go up the side aisles and then post the flags. If there is a commentator they will stand by the microphone and ask the Scouts to post the colors and recite the Pledge of Allegiance. After the Pledge of Allegiance the Scouts will return by the side aisles to the back of the room.
6. The Scouts are welcome to stay for all, or part of the meeting, or may leave after the Pledge of Allegiance.

# Memo

SEP - 1 2006

To: Boy Scout Troop Leaders in Arlington Heights Schools  
From: Village Manager's Office  
Date: August 30, 2006  
Re: Presentation of Colors at Village Board Meetings

---

We are looking for Boy Scout Troops that would like to participate in the *Presentation of Colors* at the Arlington Heights Village Board Meetings. The Boy Scouts and their Leaders that take part in the *Presentation of Colors* will need to at the Arlington Heights Senior Center located at 1801 W. Central (Central and New Wilke) at 7:30 p.m. on the scheduled meeting date. Enclosed with this memo is the procedure list for the *Presentation of Colors*.

If your Troop would like to participate in the *Presentation of Colors*, please call our office to schedule one of the dates listed below.

If you have any questions or to schedule a date, please contact the **Village Manager's Office at 847-368-5103**. Thank you in advance for your response and assistance.

## 2006 MEETING DATES:

- \*Tuesday, September 5, 2006
- \*Monday, September 18, 2006
- \*Tuesday, October 3, 2006
- \*Monday, October 16, 2006
- \*Monday, November 6, 2006
- \*Monday, November 20, 2006
- \*Monday, December 4, 2006
- \*Monday, December 18, 2006

## 2007 MEETING DATES:

- Tuesday, January 2, 2007
- Tuesday, January 16, 2007
- Monday, February 5, 2007
- Monday, February 19, 2007
- Monday, March 5, 2007
- Monday, March 19, 2007
- Monday, April 9, 2007
- Monday, April 23, 2007
- Monday, May 7, 2007
- Monday, May 21, 2007
- Monday, June 4, 2007
- Monday, June 18, 2007